

# JURONG-CLEMENTI-BUKIT BATOK TOWN COUNCIL

## APPLICATION FOR INTERBANK GIRO

### PART 1: FOR APPLICANT'S COMPLETION (fill in the spaces indicated with ✓)

Date: ✓ \_\_\_\_\_

Name of Billing Organisation ("BO"):  
Jurong-Clementi-Bukit Batok Town Council

To: Name of Financial Institution / Bank

✓ \_\_\_\_\_

(Name of Registered Tenant/Lessee)  
Billing Organisation's Customer's Name:

Town Council Ref No:

✓ \_\_\_\_\_

✓ C \_\_\_\_\_

#### PARTICULARS OF REGISTERED TENANT/LESSEE

Property Address : ✓

Forwarding address : ✓  
(if differs from property address)

✓ Relationship to Registered Tenant/Lessee \_\_\_\_\_ (if \*Bank Account Holder differs from Registered Tenant/Lessee).

- (a) I/We hereby instruct the Bank to process the BO's instructions to debit my/our account.  
(b) The Bank is entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.  
(c) This authorisation will remain in force until terminated by the Bank's written notice sent to my/our address last known to the Bank or upon the Bank's receipt of my/our written revocation through the BO.

\* Account Holder Name(s):

My/Our Contact Number(s):

✓ \_\_\_\_\_

✓ \_\_\_\_\_

Bank Account Number:

Signature(s)/Thumbprint(s)\*/Company Stamp:

✓ \_\_\_\_\_

✓ \_\_\_\_\_

(As in Bank's records)

**Amendments made on the form must be countersigned by the bank account holder(s). Use of correction fluid/tape is not allowed.**

### PART 2: FOR BILLING ORGANISATION'S COMPLETION

SWIFT BIC	Billing Organisation's Account No.	Billing Organisation's Customer Ref No.
UOVBSGSGXXX	9363407753	C

SWIFT BIC	Account No. To Be Debited

### PART 3: FOR FINANCIAL INSTITUTION'S COMPLETION

To: Billing Organisation

This Application is hereby REJECTED (please tick) for the following reason(s):

- |   |   |
|---|---|
| <input type="checkbox"/> Signature/Thumbprint# differs from Financial Institution's records | <input type="checkbox"/> Wrong account number                     |
| <input type="checkbox"/> Signature/Thumbprint# incomplete/unclear#                          | <input type="checkbox"/> Amendments not countersigned by customer |
| <input type="checkbox"/> Account operated by signature/thumbprint#                          | <input type="checkbox"/> Others:                                  |

\_\_\_\_\_  
Name of Approving Officer

\_\_\_\_\_  
Authorised Signature

\_\_\_\_\_  
Date

\* For Thumbprints, please go to your bank with your identification.

# Please delete where inapplicable

## HOW INTER-BANK GIRO (IBG) WORKS

You can pay your Town Council Service and Conservancy Charges, including the related Goods and Services Tax and penalty fee where applicable, through Inter-Bank GIRO if you maintain a savings / current account with any of the IBG participating banks. With IBG, you free yourself from queues, writing and posting cheques, penalty payment and most importantly – the embarrassment of forgetting to pay your bills. So apply now and stay ahead.

### ALL YOU HAVE TO DO:

1. Fill in the Inter-Bank GIRO Form. This form will instruct your bank to make automatic deductions from your savings / current account to settle your Town Council's monthly charges. (inclusive of GST).
2. Your Town Council Account No. is the same as your HDB Account No.\*
3. Fold and mail the completed form.
4. Maintain sufficient funds in your savings/current account to cover the full payment.

### GENERAL INFORMATION

1. You will be informed of the commencement date for the deduction once your bank has approved the application.  
Meanwhile, please pay your monthly charges by other payment mode (AXS, SAM, Cheque, Internet or personally at the Town Council Office).
2. Please inform your Town Council and your bank if you wish to terminate or change your IBG service.
3. Any queries regarding the charges deducted should be directed to Jurong-Clementi-Bukit Batok Town Council at Tel: 65612222.

# Inter-Bank

SERVICE AND CONSERVANCY CHARGES



 **UOB**

Postage will be paid by Addressee. For posting in Singapore only.

**BUSINESS REPLY SERVICE  
PERMIT NO. 02376**



JURONG-CLEMENTI-BUKIT BATOK TOWN COUNCIL  
BLK 255 JURONG EAST ST 24 #01-303  
SINGAPORE 600255